

കൊച്ചി ശാസ്ത്ര സാങ്കേതിക സർവ്വകലാശാല
COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

No. Accts1/A5/Dept-BRS/2021-22

KOCHI-22
Dated: 26.02.2022

CIRCULAR

Sub:- Statements of PD/DDF/PTA/PA/E-grantz Accounts, DCB Statement and Liquid Cash for the year 2021-22-reg.

Ref :- Circular No:FO/Annual Accts/2021-22 dated 17/02/2022

Circular No.Accts 1/A5/Dept-BRS/2021-22 dated 15.02.2021

For the speedy finalization of Annual Accounts of the University for the Financial Year 2021-22 you are requested to furnish the following urgently as on 31.03.2022 in the prescribed format.

1. Reconciliation statements between book and bank balances of all accounts.
2. Copy of last page of Bank Scroll showing closing balance.
3. Item wise breakup of closing balances of PD Account
4. Item wise break-up of receipts of DDF A/c.
5. Batch wise DCB statement tallied with monthly collection.
6. Details of Liquid Cash.

Year End Cash Balance Certificate		
It is Certified that the Closing Balance as on are 31.03.2022 are as follows:		
DDF	:	
PTA	:	
PD	:	
PA	:	
SR	:	
Others	:	
Total	:	
(Rupeesonly)		
Further certified that the above balances are tallied with the closing cash balance as per the Cash Book maintained in this Office.		
Head of the Department/ School/Centre		

The matter may be considered urgent and the same shall be furnished on or before 11/04/2022.

Unidentified amount, if any, kept in any University related account, shall also be remitted to CUF on or before 31/03/2022.

Sudheer M S *
Finance Officer

* This is a computer generated document. Hence no signature is required.

Department/School/Centre/Division/Office

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

Statement of Accounts of

Account No..... Name of Location of Bank..... Weather
Savings/Current Account....

Sl. No	Month & Year	Opening balance as per book	Receipts	Withdrawals	Closing balance as per book	Closing balance as per bank	Details of Reconciliation
1	4/21						
2	5/21						
3	6/21						
4	7/21						
5	8/21						
6	9/21						
7	10/21						
8	11/21						
9	12/21						
10	01/22						
11	02/22						
12	03/22						
Total							